



# OFF-HIGHWAY VEHICLE AMBASSADOR POSITION DESCRIPTION



## PROGRAM OVERVIEW

The Arizona OHV Ambassador program is a volunteer program that provides a means for private citizens to work with a variety of federal, state, and local land managers and public safety officials in Arizona to promote responsible off-highway vehicle (OHV) recreation on public, state, and private lands. These volunteers contribute their time, experience, and local knowledge of OHV areas in Arizona by monitoring public lands in groups of two or more on motorcycles, all-terrain vehicles (ATVs), utility vehicles (UTVs), or 4x4 vehicles. Through these monitoring efforts volunteers provide a positive image of their recreation activity, identify and record road, trail, and other resource issues, report misuse of lands, and participate in special projects to enhance OHV areas in Arizona. OHV Ambassadors receive extensive training from professional training representatives and serve as a point of contact for other OHV users to obtain helpful and informative information about the trails they ride.

## AMBASSADOR QUALIFICATIONS

### *OHV Ambassadors Must:*

- Be at least 18 years old.
- Possess a valid driver's license.
- Be able to operate an OHV responsibly and safely.
- Be an experienced rider who is able to navigate roads and trails of varying difficulty level and length.
- Own a maintained, “street legal” (highway legal/ licensed/**OHV Decal**) vehicle suitable for OHV roads and trails.
- Complete and keep current all required Ambassador training.
- Be able to walk over uneven terrain.
- Be able to lift at least 30 pounds.
- Wear personal protective equipment as required by the Land Management Agencies. Including full faced helmets on all ATV's, Motorcycles and UTV's.
- Agree **NOT to carry** any sort of Firearm during an Ambassador event.

## BASIC OHV AMBASSADOR ROLES AND RESPONSIBILITIES

- Promote responsible recreation use in Arizona by modeling appropriate OHV safety and behavior.
- Assist land management agencies in monitoring the areas, roads, trails, and facilities used by the public.
- Provide a recognizable presence on motorized routes and at OHV facilities used by the public.
- Protect the privilege of enjoying motorized recreation opportunities on public lands by promoting a positive image of OHV recreation on public lands.
- Promote land stewardship by participating in site improvements and small projects. Projects may include installing kiosks, trail maintenance/restoration/rehab, trash clean up's, etc.
- Distribute and communicate information about responsible OHV use and agency policies to casual OHV users at high-profile public outreach events and on monitoring patrols.

## PATROL AREAS

- Lake Pleasant Area - includes the Bradshaw Foothills area and Table Mesa road, west of the I-17 freeway.
- North Scottsdale Area - includes southwestern portions of the Tonto National Forest (Cave Creek District).
- Florence Junction Area - includes Desert Wells Multi-Use Area and the BLM portion of the Middle Gila Canyons area.
- Other Areas as Assigned- the Ambassador Program is in the process of going State Wide. New sites will be brought into the program in the near future.

## EXPERIENCE

Anyone who is an avid OHV user or simply an interested member of the public, and who is able to provide their own transportation, can volunteer as an OHV Ambassador, provided they are willing to abide by the OHV Ambassador Code of Conduct. OHV Ambassador Volunteers will be recruited and selected without regard to race, creed, religion, age, sex, color, national origin or disability.

## OFF-HIGHWAY VEHICLE AMBASSADOR APPLICATION:

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Driver's License # \_\_\_\_\_ State of Issue \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Occupation \_\_\_\_\_ E-mail: \_\_\_\_\_

What type of OHV do you own? (check all that apply): ☐ 4x4 ☐ ATV ☐ Motorcycle ☐ UTV

Other (please specify): \_\_\_\_\_

Is your OHV "street legal" (highway legal/ licensed/OHV Decal)? ☐ Y ☐ N

If no, are you willing to make it legal? ☐ Y ☐ N

Are you a member of an OHV Club? ☐ Y ☐ N (list club(s) below):

### TRAINING

***Please check the appropriate boxes below, indicating what current training you have.***

First Aid Certification: ☐ Y ☐ N CPR: ☐ Y ☐ N

ASI ATV Certification: ☐ Y ☐ N (ATV Ambassadors Only)

MSF Dirt Bike Certification: ☐ Y ☐ N (Motorcycle Ambassadors Only)

### EXPERIENCE

***Please answer the following questions. Attach additional pages if necessary.***

1. Reason(s) for interest in the OHV Ambassador Program:

2. Describe your trail experience (e.g., types of uses, skill level, years experience, etc).

3. Explain why you feel it is necessary to inform and educate OHV users.

4. Describe your experience in working with the public and/or making public contacts (can be from non-OHV experiences such as work or school).

5. Can you perform the basic OHV Ambassador functions as listed in the position description?

☐ Y ☐ N (please describe any limitations below).

#### AVAILABILITY

1. How many days during the three seasons listed below are you available to patrol?

September – December	January – April	May – August
<input type="checkbox"/> 0 <input type="checkbox"/> 1-3 <input type="checkbox"/> 3-6 <input type="checkbox"/> more than 6	<input type="checkbox"/> 0 <input type="checkbox"/> 1-3 <input type="checkbox"/> 3-6 <input type="checkbox"/> more than 6	<input type="checkbox"/> 0 <input type="checkbox"/> 1-3 <input type="checkbox"/> 3-6 <input type="checkbox"/> more than 6

2. What days of the week are you available?

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday ☐ Sunday

3. What is your preferred patrol area? (check all that apply).

<input type="checkbox"/> Lake Pleasant Area	<input type="checkbox"/> Apache Sitgreaves NF- Lakeside Area	<input type="checkbox"/> Coronado NF Area
<input type="checkbox"/> North Scottsdale Area	<input type="checkbox"/> Prescott NF Area	
<input type="checkbox"/> Florence Junction Area	<input type="checkbox"/> Quartzite- Colorado River Area	
<input type="checkbox"/> Coconino NF/Kaibab NF Area	<input type="checkbox"/> Tonto NF- Globe, Tonto Basin Area	

4. Are you a year round Arizona resident? ☐ Y ☐ N (list unavailable months/dates:)

#### CERTIFICATION AND SIGNATURE

- I certify that all statements contained herein are true and complete whether made by me or by others at my request.
- I authorize Arizona State Parks or a partnering agency to verify education and training information provided on this application.
- I authorize the State of Arizona to check my driving record and proof of insurance.
- I understand that this application is subject to a criminal violation and record check.
- I release the State of Arizona and all providers of information from any liability as a result of furnishing and receiving any information related to the State Parks OHV Ambassador Program selection process.
- I understand that as an Ambassador I will NOT carry a FIREARM at any OHV Ambassador events and abide by the OHV Ambassador Code of Conduct.
- I will wear appropriate safety gear as required by the Land Management Agencies.

I understand that any verbal or written statement that is false, fraudulent or misleading that is contained in this application, attached materials, or made in the course of any related process, can result in rejection of my application, denial of volunteer service, or dismissal from volunteer service if discovered after volunteer service begins.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### RETURN COMPLETED APPLICATIONS TO:

Bureau of Land Management  
Attn: OHV Ambassador Coordinator  
21605 N. 7<sup>th</sup> Ave  
Phoenix, AZ 85027  
T 623.580.5500 | F 623.580.5580  
ohv@azstateparks.gov

#### OFFICE USE ONLY

Received \_\_\_\_\_

Contacted \_\_\_\_\_

Action Taken \_\_\_\_\_

Applications are accepted on an ongoing basis. Trainings will be scheduled once we receive enough volunteers interested in becoming OHV Ambassadors.

# ARIZONA OHV AMBASSADOR CODE OF CONDUCT

As volunteers of land management agencies, OHV Ambassadors operate under volunteer agreements with governmental agencies on whose lands they are participating in volunteer activities. It is essential that OHV Ambassadors, as representatives of land management agencies and responsible OHV users, be guided by a responsible use and conservation ethic.

## AN OHV AMBASSADOR SHALL:

1. **BE PROFESSIONAL.** An OHV Ambassador shall maintain high standards of honesty, integrity, courtesy, impartiality, and professionalism. It is suggested that an OHV Ambassador remove his/her helmet when making a public contact.
2. **RESPECT THE PUBLIC.** As a representative of the State and Federal agencies that participate in the Program, an OHV Ambassador shall be courteous and informative on public lands and respectful of private property.
3. **AVOID CONFLICTS OF INTEREST.** An OHV Ambassador shall not engage in activities or accept positions that represent conflicts of interest with the goals and aims of the OHV Ambassador Program.
4. **MODEL APPROPRIATE OHV SAFETY AND BEHAVIOR.** An OHV Ambassador sets the example for other recreationists and visitors to follow, therefore, an Ambassador will wear proper OHV Ambassador Insignia in order to be easily recognized by the public. An OHV Ambassador will also properly maintain his/her vehicle and equipment in good working order, removing any insignia or equipment that will misrepresent the OHV Ambassador Program.
5. **REPORT VIOLATIONS.** An OHV Ambassador shall give information about suspected violators of local, State, and Federal laws only to the appropriate law enforcement or compliance officer and to the land manager with the authority responsible for administering the lands involved.
6. **AVOID NEGATIVE CONFRONTATIONS.** An OHV Ambassador will not contact or become involved with any individuals that are participating in illegal activities such as illegal shooting, unsafe driving, or physical abuse. Instead, the Ambassador should discreetly contact a law enforcement or compliance officer immediately.
7. **MAINTAIN PERSONAL SAFETY.** An OHV Ambassador must consider his/her own safety first.
8. **OBEY ALL FEDERAL, STATE, AND LOCAL LAWS.** An OHV Ambassador will adhere to all federal laws, state statutes, agency regulations, local ordinances, or any other type of regulation.